



Social Communications Media Department – Fee Structure and Refund Rules 2018-19

Fee Structure

1. The total amount of fees and other charges for the 2018-19 academic session is **Rs 2,05,500/-** and includes:
 - a. Tuition Fee, Admission Fee, Exam Fee, Studio, Equipment, Library & Training Material, Annual Exhibition, Utility & Maintenance Fees, Development Fees, ID Cards, Student Activity Fees and Magazine Fees (Rs 1,80,500/-)
 - b. Study tour (Rs. 25,000/-)
 - c. Fees are to be paid in the form of a demand draft drawn in the name of “Sophia SCM Account 1” or an NEFT transfer deposited in ‘Sophia SCM Account I’.

| | |
|--------------|-----------------------------|
| Account Name | SOPHIA SCM ACCOUNT I |
| A/C No. | 3175985032 |
| A/C type | SAVINGS |
| Bank Name | CENTRAL BANK OF INDIA |
| IFSC Code | CBIN0280626 |
| MICR Code | 400016049 |
| Bank Branch | PEDDER ROAD, MUMBAI 400 026 |

Rules for Refund of Fees

1. All requests for refunds will be processed only after 31 July 2018.
2. Students will have to cancel/ withdraw their admission in writing. The original fee receipt and ID card, if issued, must be attached with the application for refund.
3. **The course commences on 18 June 2018.**
4. The refund policy followed by SCMSophia is as per the University of Mumbai guidelines, as follows:

| | Period of Withdrawal | Amount of Deduction |
|----|--|------------------------------------|
| 1. | Prior to commencement of course | Rs.500/- |
| 2. | Up to 20 days after the commencement of course | 20% of the total amount of fees* |
| 3. | From 21 st day up to 50 days after commencement of the course | 30% of the total amount of fees* |
| 4. | From 51 st day up to 80 days after the commencement of the course or August 31 st whichever is earlier | 50% of the total amount of fees** |
| 5. | From September 1 st to 30 th September | 60% of the total amount of fees** |
| 6. | After 30 th September | 100% of the total amount of fees** |

Note:

Fees collected for admission, ID card and student activity fees will not be refunded after the commencement of the term.

*Tour amount of Rs. 25,000 will be refunded fully.

** Tour amount will be refunded as per the tour operator’s refund policy.